

HO-1_Agenda_2012-12-14

Call-in information - Toll-free Line: 866-832-8172 -- Participant Passcode: 4951847#
Webinar

1. Go to:

<https://mmancusa.webex.com/mmancusa/j.php?ED=195561657&UID=1345816667&PW=NMTVmNmQ0OGJj&RT=MIMxMQ%3D%3D>

2. If requested, enter your name and email address.

3. If a password is required, enter the meeting password: **Landscape**

Agenda: Dec 14th ISC Call 9-11:00 AM EST

1. **Opening: Roll Call and Change of ISC Membership:** (see HO-02_Meet the ISC)

Action: Chair or Vice-Chair - call the Role

2. **Work Groups to help move forward on implementing the Work Plan**

Update: AppLCC 5-Year Work Plan Finalized: (to be posted and available on the web for comments) PLUS a posting of a crosswalk of the Work Plan reflecting the alignment with various other recognized conservation frameworks [NE Regional Conservation Framework, SE SHC Framework, and SWAP 8 Elements.]

Coordinator's Review/Recap for New Members: AppLCC organizes its work around two substantive guidance/planning/work documents: (see Attachment (pg 4) - Annotation)



Work Groups to help move forward on implementing the Work Plan: In review of the Work Plan Goals, Objectives, and Tasks, it is apparent that the minimal number of dedicated staff and funding level is insufficient to achieve the many Tasks, and thus implementing the Work Plan will rely on the help of various Work Groups to move forward. Steering

Committee Leadership is needed to serve on the various Work Groups, to provide guidance on their direction and membership, and to offer staff support as feasible.

Oct 4th Call -- Work Groups as identified by grouping related Tasks from the Work Plan

see HO-03-WorkGroup-to-Support-the-Work-Plan)

- Programmatic Alignment/Strategic Engagement Work Group
- Communications Work Group
- Data Needs Work Group
- Financial Work Group [*existing Governance: charge of the Executive Sub-Committee*]
- Governance Work Group [*existing Governance: required to move on from 'Interim'*]

Dec 14th Call – Update on the Proposed Process

- (Dec 14th Call): Seeking volunteers -- from Leadership/Steering Committee Member willing to volunteer to serve as Work Group Leader(s);
- (over next few months) Staff to support Work Group Leader(s) - to send out email to seek additional (Work Group Members) volunteers to serve on the Work Group and/or to offer staff support/volunteers from organizational representation to serve on the Work Group(s) as appropriate;
- (over next few months) Staff to support Work Group(s) to facilitate discussion on Work Plan Tasks, prioritization based on feasibility/resources/sequencing of Tasks, then draft a plan on how the Work Group will move forward; and
- (April 2013) Work Group Leaders will report back to full Steering Committee at the April meeting on the Work Groups' efforts.

Action: Call for Volunteers to serve as Work Group Leaders

Action: Discussion/Revision/Approval of Process (a-d).

3. Update to the ISC on Request Regarding CHJV boundary change [Ken Elowe]

- **CHJV Letter** – see HO-04_Letter to Mark Musaus, GCPO & Maps – sent (Oct) regarding the CHJV request of the GCPO for support of proposal to change of AppLCC-GCPO LCC boundaries.
- **UPDATE:** from FWS/Ken Elowe on consultation with key partners, states, and technical experts and timeline to present recommendation to the Executive Sub-Committee/full SC on next steps.

4. Update on National FWS Efforts / Surrogate Species Workshops [Ken Elowe]

- Period to provide comments on the draft FWS guidance is open until Jan 30th.
<http://www.fws.gov/landscape-conservation/draft-guidance.html> [National Website]
<http://www.fws.gov/southeast/SHC/surrogates.html> [Southeast Website]
- **UPDATE:** AppLCC Staff has participated in both the NE (Pittsburgh) and SE (Knoxville) workshops sharing/modeling the NALCC Representative Species approach. Staff has initiated discussions with the SALCC to learn more about their Biological Indicator Process (approved by their LCC as the methodology to identify surrogate species.)
- **UPDATE:** AppLCC Staff has been assembling key background materials to support future efforts in identifying surrogate species initiated by FWS to facilitate landscape-level planning and monitoring efforts. [Species list and Species-Habitat Associations & Regional watershed and habitat classification systems.]

Action: Discussion on ways the LCC/ISC wants to Engage/offer Support

from the Work Plan

Objective 2.7 Utilizing the surrogate species approach to inform landscape-level planning, identify and establish data needs and monitoring design that reflect management objectives and conservation targets.

Associated Tasks (within the 5-Year Time Frame)

- 2.7.1 Ensure adequate representation of the AppLCC expertise in relevant US Fish and Wildlife Service Regional workshops and events.
- 2.7.2 Develop agreed upon habitat classification systems.
- 2.7.3 Define knowledge gaps and science/cost constraints for defining best available groupings
- 2.7.4 Define sub-zones within AppLCC.
- 2.7.5 Identify appropriate candidate taxa/species groupings.
- 2.7.6 Fully operationalize integration of surrogate species in AppLCC Landscape-level planning; assess, monitor and refine surrogate species selection.

5. Update - National Efforts – National LCC Coordinators Conference, Lafayette LA (Nov)

David Hayes, DOI Deputy Secretary video to the National LCC Coordinators

<http://applcc.org/workspace/steering-committee/video-presentation-david-hayes>

see HO-05_ For Help Accessing Steering Committee Workspace & Video

Key points to consider

- 1-1½ year to show progress
- Identifying the significance of each LCC (“gems”) and pursuing activities that make the LCC relevant within their setting and among the community (“But for the LCC...”)

Action: Discussion to generate guidance to be given to the scientists/managers (COPs) as they move forward in the Process to identify science needs under the next round of RFAs (FY13 support).

6. Next ISC meeting - -In-Person Meeting in April

- **April dates: 2-4; 15-19; 22-26.** [The NEAFWA meeting is April 7-9]
- If meeting to be held at Inn at V. Tech [April Rates: assume 20 attend = budget \$2,400 facilities + Invitational Travel]
- Inn at V. Tech – Available dates are:
 - Tuesday, April 16- Wednesday, April 17
 - Tuesday, April 22- Wednesday, April 23

Action: Decision - Dates/Venue

7. Staff Updates on Action Items following the Oct 4th ISC meeting call

- **Web Portal (applcc.org):** Partnering Update: Coordinator’s update on efforts to support the AppLCC Conservation Community on our Web Portal. Launched as of Oct
- **Action Items Completed from Oct 4th call**
 - **PROJECT FUNDS:** Acceptance communications with PI (Nislow) **[DONE]**
 - **DATA STANDARDIZATION:** Letter from the Chair to Doug Austen (Nat’l LCC) and Doug Beard (Nat’l Wildlife and Climate Change Center) **[DONE]** [see HO-06_ Letter to Doug Austin \(National LCC\) and Doug Beard\(NWCC Center\)](#)

Attachment #1. Background Annotation

Coordinator’s Review/Recap for New Members: AppLCC organizes its work around two substantive guidance/planning/work documents:



(1) **Science Needs Portfolio** – is the product and culmination of a broad consultative process that assembled experts, drawn from the various technical experts or Communities of Practice (COP) from across the Appalachian region, to identify the Science Needs [Nov 2011, two-day workshop of 151 scientists and technical experts/managers]. Staff helped to restructure and reassemble the list of science needs generated from the Workshop to form “The Science Needs Portfolio” (Portfolio). The Portfolio serves as a “living document” that is integrated into a formal annual Process that reassembles the Technical Experts/COPs (virtually) to **Review, Rethink, Revise, and Re-Rank** the list of science needs, which then go on to the Steering Committee for **Consideration, Prioritization, and Funding Allocation**.

The annual Process: The “living” nature of the Portfolio reflects the annual consultative process that starts with a review of the Portfolio but then builds upon it based on the emerging needs, opportunities, and previously funded projects. It serves as the foundational platform upon which the Appalachian LCC identifies its science needs and directs its research support dollars.

The document is reviewed annual by reassembling the broad science and management community from an extensive Experts Database which includes members that participated in the original Nov 2011 workshop and drafted the Portfolio. These experts represent on-the-ground research scientists and managers that are asked to revisit and revise the Portfolio, to re-evaluate, and re-rank science needs using a two-phase “filter”: first based on thematic area and then based on a more integrated landscape-level planning focus. This

second phase relies on compiling the various list of needs from each COPs which are then reviewed across all technical area (COPs) by a subset of experts, drawn from across the COPs with landscape-level planning and modeling expertise to serve as the “Integrated Planning Team.” The results of this broad and integrated consultation are a continual refinement of the Portfolio and an annual list of recommendations that are presented to the Steering Committee for funding consideration annually. This Process is initiated by the Steering Committee that provides guidance on the scope of project funding available to address the science needs and seeks to build foundational materials and planning tools needed by the conservation delivery partners, while being strategic in its funding decisions to address needs and opportunities and fulfilling the LCC’s Mission and unique role an LCC plays in conservation.

(2) **5-year Work Plan** --was generated as the final product from a 3-day workshop of AppLCC Steering Committee members and key partners [July 2012], reflects the AppLCC Vision & Mission as articulated by the Steering Committee, and formally articulates the Goals, Objectives, and specific Tasks needed to advance the work of the LCC over the next 5-years of implementation. The Plan provides guidance to staff, and codifies the commitment of the partners represented in their leadership role in serving on the Steering Committee to move the LCC forward toward realization of that Vision and Mission.

[The Work Plan speaks to how the Steering Committee will go about ‘doing business’ from an institutional perspective. It is augmented by the Science Needs Portfolio and broad consultative process. The Work Plan articulates how the membership will function organizationally, in making decisions (including science need funding decisions) but goes beyond that to include the higher-level facilitation role in advancing the partnership, acquiring the resources and support staff, providing programmatic and planning guidance to the broad conservation community as represented on the Steering Committee and through their partnerships.]

Work Groups to help move forward on implementing the Work Plan: In review of the Work Plan Goals, Objectives, and Tasks, it is apparent that the minimal number of dedicated staff and funding level is insufficient to achieve the many Tasks, and thus implementing the Work Plan will rely on the help of various Work Groups to move forward. Steering Committee Leadership is needed to serve on the various Work Groups, to provide guidance on their direction and membership, and to offer staff support as feasible.